



NOLAN MEATS PTY LTD

TRAINEESHIP INFORMATION - CERTIFICATES IN MEAT PROCESSING

Nolan Meats has a long history of training meat industry professionals. In early 1998 we formalised this activity by adopting the MINTRAC [National Meat Industry Training Advisory Council] training system which is accredited under the Australian Quality Training Framework. Qualifications issued by Nolan Meats are recognised throughout Australia.

Nolan Meats is a supervising registered training organisation [SRTTO] for delivering training in meat processing level two, three and four.

The Meat Processing Qualifications are designed for students who wish to pursue a career in the meat industry. To undertake this training you must be a full time permanent employee of Nolan Meats Pty Ltd who has completed all the requirements of the induction program or be undertaking a School Based Traineeship with Nolan Meats Pty Ltd.

This course structure offers a core of compulsory units plus optional units to cover the stream [area of study e.g. boning room] which a particular Team Member wishes to follow.

Certificate II Meat Processing (Abattoir) has no streaming.

Certificate III Meat Processing has streams in Slaughtering, Boning, Rendering, Meat Safety & General.

Certificate IV streams include Meat Safety, Quality Assurance & Leadership.

Core compulsory units must be completed by all Trainees. These are taught both in the training room & in the work area, by flexible delivery. The training room section of the first six core units is conducted for one full week. Most new Team Members will go to the training room for their week of core unit classes after they have completed their 10 week appraisal. Additional compulsory units are required for Meat Safety Certificates and these are completed as class room units and on the job training.

Optional units are taught in the work area under a flexible time frame. This training is based on workbooks and a sound knowledge of Customer Procedures.

Core & optional units can be completed within the same time frame.

Training will be conducted one to one and/or group training “off the job” at any time suitable. In addition the Trainee will undertake experiential learning [practice doing the task].

While traineeships are competency rather than time based and we encourage Trainees to complete as soon as possible, the minimum time that a traineeship can take to complete is 14 weeks. The maximum time to complete a traineeship is one year for Certificate II, two years for Certificate III and 3 year for a Certificate IV.



Both training and assessment are competency based.

To meet competency requirements in individual units a Trainee **MUST:**

- Attend all training sessions for that unit.
- Be actively involved in training & learning.
- Successfully complete all work book sections & any assignments.
- Be declared competent in any written questionnaires which are undertaken as part of any unit of study.
- Demonstrate that the skills & knowledge taught in the unit are applied in the work area.

Assessment

- Will be conducted as necessary both in the training room & in the work area.
- Assessment will take into account attitude as well as skill.
- Assessment criteria for each unit are detailed in the workbook for that unit.

At least three forms of evidence must be used when assessing competency in any unit.

These may include:

- Workplace observation
- Workplace activity/observation
- Presentation written and/or oral [including questioning]
- Interview/discussion of learning checkpoint questions
- Referee's report from Team Leader, QA Team Members & Trainers
- Work history review of Team Member's actions reported in QA and disciplinary records

Qualifications are recognised Australia wide

Upon gaining competency in all necessary units Trainees will receive a Certificate of Competency & Statement of Attainment detailing units studied.

If the trainee has proven competency in only specific units not giving sufficient points to earn a Certificate only a Statement of Attainment will be issued

All training is paid at normal CWA wages.

For more information please contact the People Team on:

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